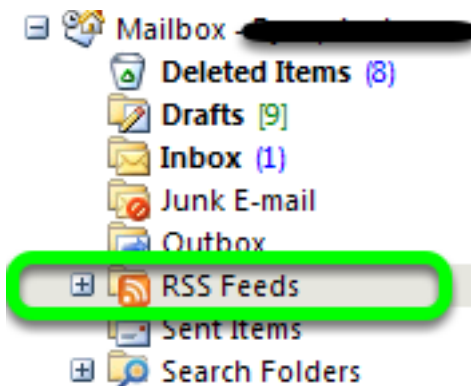


Subscribing to the Center for Academic Technology Blog Using Outlook

This tutorial will show you how to subscribe to the Center for Academic Technology blog [cat-udc.blogspot.com] using Microsoft Outlook. We will employ a technology called **RSS** [Really Simple Syndication]. This will send new blog posts (usually 3 per week) to your inbox, just like email.

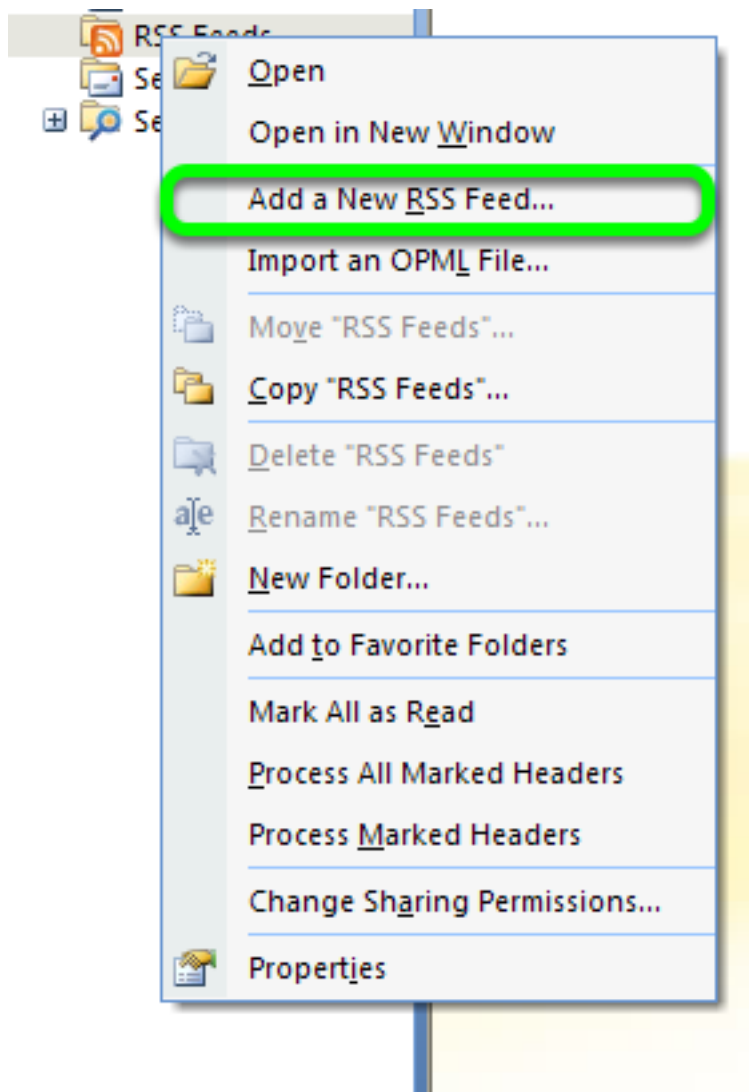
You can view a PDF version of this document here: <http://scr.bi/cntPhg>

Select the RSS Feeds option in Outlook



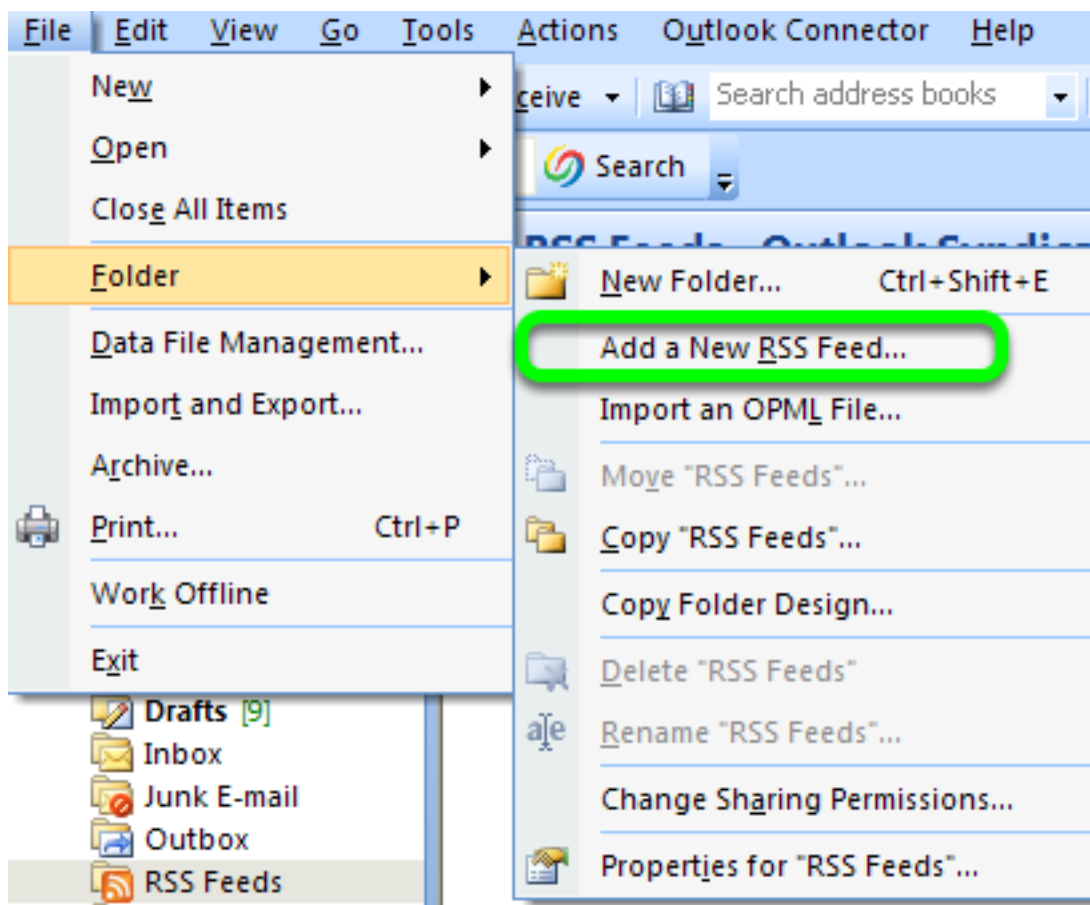
Select the option "**RSS Feeds**"

Option 1: Right Click on the RSS FEEDS option



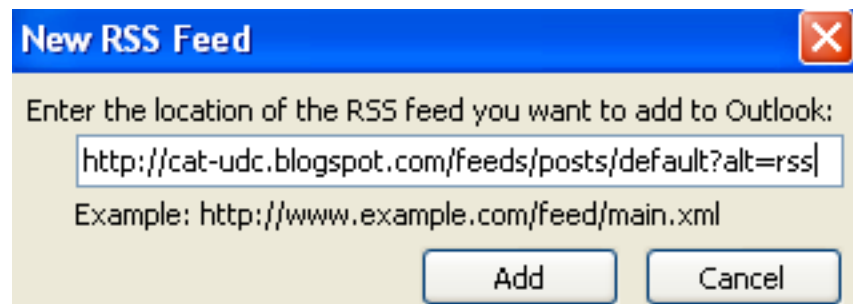
A 'right-click' is when you click the 'other' mouse button, or the one on the 'right'. Then click on the option "Add a New RSS Feed..."

Option 2: Use the Menu Bar to Select the Option



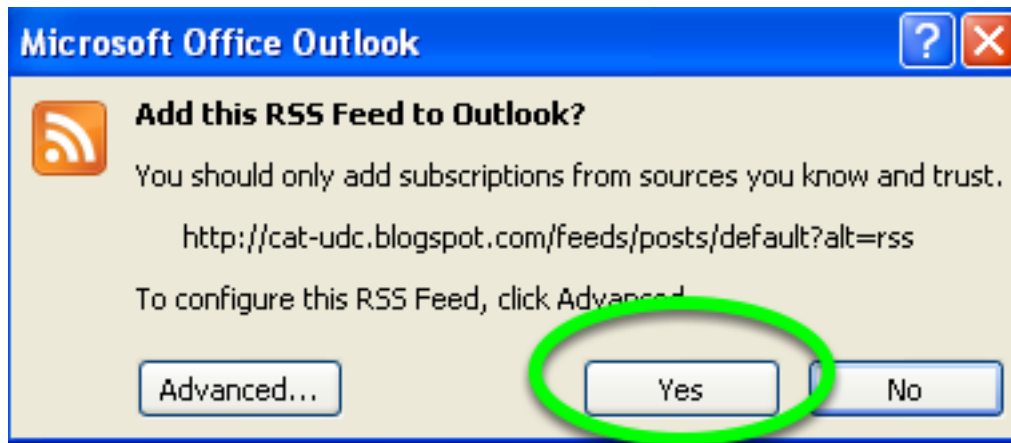
Once you select RSS Feeds, go to the menu bar under **FILE**, select **FOLDER**, then "Add a New RSS Feed..."

Add the RSS Feed



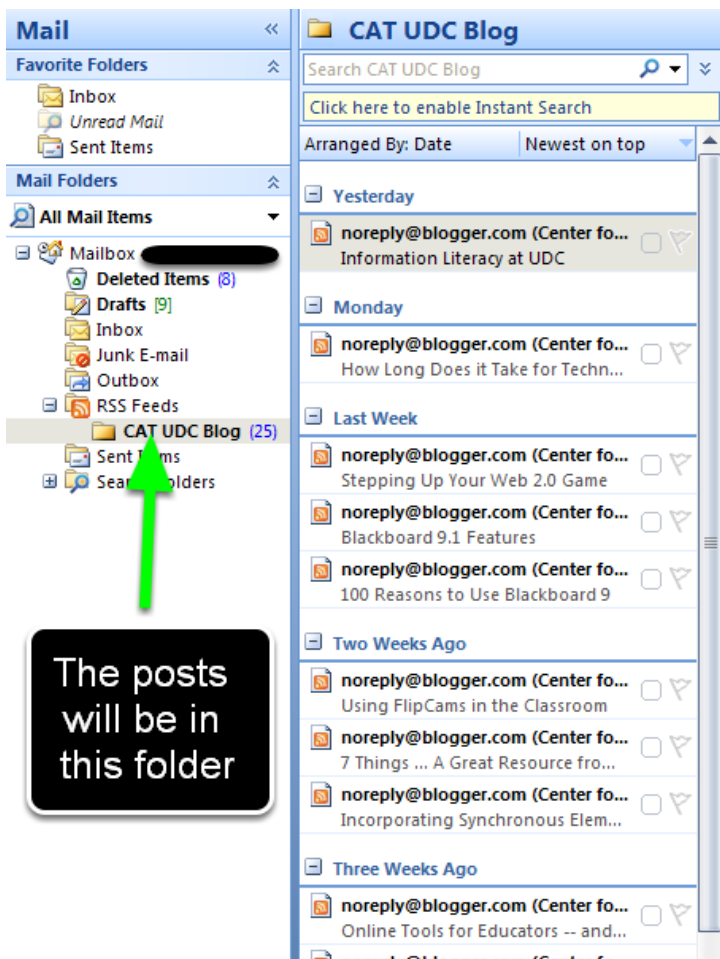
Enter the following URL: <http://cat-udc.blogspot.com/feeds/posts/default?alt=rss>. This points to the RSS feed for the blog.

The Perfunctory Warning Box



Click **YES**

Voilà! -- It's DONE

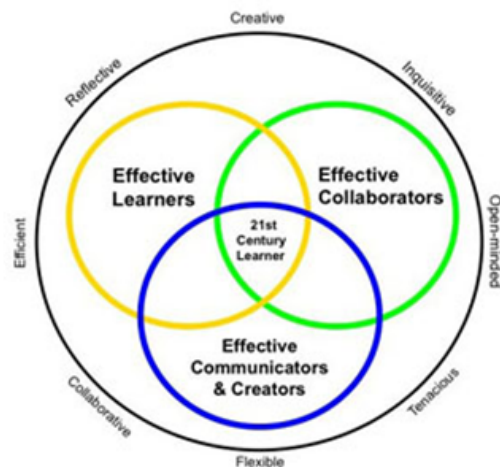


Information Literacy at UDC

<--- View posts just like email

[Special weekly post from Rachel Jorgensen, Digital & Information Literacy Librarian, University of the District of Columbia]

Once a week this space will be dedicated to providing information on the Information Literacy Program within the [Learning Resources Division](#), as well as related services and topics.



For more on RSS feeds and Microsoft Outlook, visit this link: <http://bit.ly/ayms6d>.

Once you access the blog, **PLEASE LEAVE COMMENTS!**